

Report of the auditor

To the General Assembly of Members of International Service for Human Rights, Geneva

As statutory auditors, we have audited the accounting records and the financial statements (Balance sheet, Profit and Loss Statement, appendices and notes) of **International Service for Human Rights** for the year ended December 31, 2018.

Board of Association's responsibility

The Board of the Association is responsible for the preparation of these financial statements in accordance with the requirements of Swiss law (NAS) and International Standard on Auditing (ISA), the accounting principles described in the Notes 2 to 4 of the financial statements and the Association's articles of incorporation. The responsibility includes designing, implementing and maintaining an internal control system relevant to the preparation of financial statements that are free from material misstatement, whether due to fraud or error. The Board of the Association is further responsible for selecting and applying appropriate accounting policies and making accounting estimates that are reasonable in the circumstances.


Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Swiss law and Swiss Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers the internal control system relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control system. An audit also include evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the accounting records and financial statements for the year ended December 31, 2018 (with a total Balance Sheet of 1'488'957,-- CHF and a positive result of 331'752,-- CHF) comply with Swiss law (NAS), International Standards on Auditing (ISA), the statutes and the accounting principles of International Service for Human Rights as described in the Notes 2 to 4 of the financial statements, and the Association's articles of incorporation.

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Marcel Lauper
Licensed Audit Expert

Carouge, March 28th, 2019

Enclosures : Financial statements (Balance sheet, Profit and Loss, Appendices and Notes)



GENEVA

FINANCIAL STATEMENTS
Year ending December 31, 2018
and Report of the Auditor

INTERNATIONAL SERVICE FOR HUMAN RIGHTS

GENEVA

BALANCE SHEET ENDING DECEMBER 31, 2018

COMPARED TO DECEMBER 31, 2017

	12/31/2018 CHF	12/31/2017 CHF
ASSETS		
CURRENT ASSETS		
PETTY CASH	1,986	1,162
BANK ACCOUNTS & SPECIAL BANK ACCOUNTS	831,529	596,193
Sub-Total	833,515	597,355
DEBTORS		
WITHHOLDING TAX	-	-
DEFERRED & ACCRUED ASSETS⁵		
DEFERRED EXPENSES	-	-
GRANT RECEIVABLE GVT	517,350	204,194
GRANT RECEIVABLE NON-GVT	91,116	179,988
Total DEFERRED & ACCRUED ASSETS	608,466	384,182
TOTAL ASSETS	1,488,957	1,002,866
LIABILITIES & RESERVES		
CURRENT LIABILITIES		
PROVISIONS	241,634	97,096
Sub-Total	248,507	105,465
DEFERRED GRANTS³		
Total LIABILITIES	863,217	708,879
RESERVES		
RESERVE FUNDS	293,987	240,994
EXCESS INCOME (CHARGES) FOR THE YEAR	331,752	52,993
Total RESERVES	625,739	293,987
Total LIABILITIES AND RESERVES	1,488,957	1,002,866

INTERNATIONAL SERVICE FOR HUMAN RIGHTS

GENEVA

PROFIT & LOSS STATEMENT AT DECEMBER 31, 2018

COMPARED TO DECEMBER 31, 2017

	2018 CHF	2017 CHF
INCOME³ (APPENDIX I)		
REVENUES - CORE		
GOVERNMENTAL AGENCIES	1,230,048	928,132
NON-GOVERNMENTAL AGENCIES	230,690	310,436
INDIVIDUAL DONORS	35,662	39,179
OTHER REVENUE	125,178	159,791
Total CORE GRANTS	1,621,578	1,437,539
REVENUES - EARMARKED		
GOVERNMENTAL AGENCIES	1,378,277	897,562
NON-GOVERNMENTAL AGENCIES	375,702	350,073
Total REVENUES EARMARKED	1,753,978	1,247,635
TOTAL INCOME	3,375,556	2,685,175

INTERNATIONAL SERVICE FOR HUMAN RIGHTS

GENEVA

PROFIT & LOSS STATEMENT AT DECEMBER 31, 2018

COMPARED TO DECEMBER 31, 2017

	2018	2017
	CHF	CHF
CHARGES		
PERSONNEL CHARGES		
GENEVA OFFICE		
GVA STAFF GROSS SALARIES	1,291,672	1,140,897
SOCIAL CHARGES & INSURANCES	210,099	175,783
STAFF PROFESSIONAL DEVELOPMENT & EVENTS	5,385	5,567
INTERNSHIP / FELLOWSHIP COSTS	32,646	27,467
CONSULTANTS / EXPERT'S HONORARIA	4,859	7,725
PROVISIONS SOCIAL INSURANCES	-	-
Total PERSONNEL COST GVA	1,544,661	1,357,440
GENERAL EXPENDITURES		
MISSIONS/TRAVEL/ACCOMMODATION		
STAFF TRAVEL COST/DSA	83,510	65,617
THIRD PARTY/PARTICIPANT TRAVEL	174,323	128,402
THIRD PARTY/PARTICIPANT DSA	118,767	119,428
PERMITS,VISAS, INSURANCE	12,990	8,539
TRAINING & MEETING COSTS	71,135	27,724
PARTNER SUPPORT & SUB-GRANTS	2,500	13,219
Total MISSIONS/TRAVEL/ACCOMMODATION	463,226	362,929
CONFERENCE/COMMUNICATIONS/DEVELOPMENT		
CONFERENCE & EVENT COSTS	3,116	5,478
PUBLICATIONS & TRANSLATIONS	149,641	22,156
WEBSITE /ONLINE COMMUNICATIONS	7,960	6,370
REPRESENTATION & MEMBERSHIPS	138	138
FUNDRAISING & DONOR RELATIONS	427	1,257
Total CONFERENCE/COMMUNICATIONS/DEV.	161,282	35,400
OFFICE RENTALS/OPERATING COSTS		
OFFICE RENTAL	139,049	131,254
PREMISES & MAINTENANCE	14,523	16,273
COMMUNICATIONS (PHONE, MAIL..)	13,424	12,836
OFFICE SUPPLIES & MATERIALS	5,660	4,444
IT/ INFRASTRUCTURE & SUPPORT	100,626	68,964
FURNITURE & EQUIPMENT	803	2,516
INSURANCE	34,634	19,924
MISCELLANEOUS COST	-	-
Total OFFICE RENTALS/OPERATING COST	308,719	256,212
FINANCIAL CHARGES/ AUDIT FEES⁴		
ADMIN. & BANK CHARGES	1,741	1,111
AUDIT FEES	12,250	10,250
FOREIGN EXCHANGE GAIN/LOSS	13,226	-1,021
Total FINANCIAL CHARGES/AUDIT FEES	27,216	10,340

INTERNATIONAL SERVICE FOR HUMAN RIGHTS

GENEVA

PROFIT & LOSS STATEMENT AT DECEMBER 31, 2018

COMPARED TO DECEMBER 31, 2017

	2018	2017
	CHF	CHF
GOVERNANCE & STRATEGY		
BOARD MEMBER COSTS	17,753	20,761
OTHER GOVERNANCE/STRATEGY	12,224	5,482
Total GOVERNANCE & STRATEGY	<u>29,977</u>	<u>26,243</u>
Total GENERAL EXPENDITURES	990,421	691,124
US FRIENDS OF ISHR INC⁶		
NYO STAFF SALARIES & CHARGES	257,285	289,034
NEW YORK OPERATIONS & OFFICE	27,909	26,387
Total US FRIENDS OF ISHR INC	<u>285,194</u>	<u>315,421</u>
SPECIAL RAPPOREUR'S MANDATE		
PERSONNEL & RELATED COST	101,905	113,511
HRDs' REGIONAL CONSULTATIONS	57,709	87,954
NON-PERSONNEL COST	32,246	24,649
MANAGEMENT, COMMUNICATIONS, ADMIN	31,669	42,082
Total SPECIAL RAPPOREUR'S MANDATE	<u>223,528</u>	<u>268,196</u>
TOTAL COSTS	<u><u>3,043,804</u></u>	<u><u>2,632,181</u></u>
EXCESS INCOME (CHARGES) FOR YEAR	331,752	52,993

**INTERNATIONAL SERVICE FOR HUMAN RIGHTS
GENEVA**

APPENDIX I.

LIST OF DONORS³	2018	2017
REVENUES - CORE		
GOVERNMENTAL AGENCIES	1,230,048	932,232
Denmark - Ministry of Foreign Affairs	156,720	142,708
Finland - Ministry of Foreign Affairs	290,515	266,075
Liechtenstein - Ministry of Foreign Affairs	20,000	20,000
Norway - Ministry of Foreign Affairs	588,713	329,349
Switzerland - Federal Department of Foreign Affairs	170,000	170,000
Ville de Genève	4,100	4,100
NON-GOVERNMENTAL AGENCIES	230,690	310,436
Open Society Foundations	105,750	185,917
Sigrid Rausing Trust	124,940	124,519
OTHER INCOME⁴	160,840	194,871
Other Revenue	125,178	155,691
Individual Donors	35,662	39,179
TOTAL CORE	1,621,578	1,437,539
REVENUES - EARMARKED		
GOVERNMENTAL AGENCIES	1,378,277	884,441
Australia - Permanent Mission to the UN in Geneva	57,448	45,624
Belgium - Ministry of Foreign Affairs	39,423	-
Canada - Ministry of Foreign Affairs	403,610	-
Canton de Genève	20,000	-
Finland - Ministry of Foreign Affairs	20,112	-
Germany - Ministry of Foreign Affairs	73,427	-
Irish Aid	173,863	63,137
Liechtenstein - Ministry of Foreign Affairs	25,000	25,000
Luxembourg - Ministry of Foreign Affairs	-	17,855
Norway - Ministry of Foreign Affairs	-	268,011
Switzerland - Federal Department of Foreign Affairs	155,218	10,000
Netherlands - Ministry of Foreign Affairs ⁷	253,063	255,357
United Kingdom - Foreign and Commonwealth Office	133,113	140,700
Ville de Genève	24,000	58,756
NON-GOVERNMENTAL AGENCIES	375,701	363,195
Arcus Foundation	86,685	63,200
Brot für die Welt (Bread for the World)	105,977	85,590
CHRP Philippines	-	13,122
JBI (via US Friends)	-	10,603
Loterie Romande	20,000	15,000
Misereor	-	17,475
Open Society Foundations	140,319	147,562
Organisation internationale de la Francophonie	22,720	10,643
TOTAL EARMARKED	1,753,978	1,247,636
TOTAL INCOME	3,375,556	2,685,175

**INTERNATIONAL SERVICE FOR HUMAN RIGHTS
GENEVA**

APPENDIX II.

GRANT RECEIVABLE	2018	2017
Belgium	78,846	-
Brot für die Welt	91,115	98,467
Canada	248,352	-
Organisation internationale de la Francophonie	-	1,984
Open Society Foundation	-	79,536
Switzerland - Federal Department of Foreign Affairs	51,218	111,218
The Netherlands - Ministry of Foreign Affairs	25,934	7,496
United Kingdom - Foreign and Commonwealth Office	113,000	85,480
TOTAL GRANT RECEIVABLE⁵	608,466	384,182

DEFERRED GRANT REVENUES	2018	2017
Arcus Foundation	75,517	11,722
Brot für die Welt	92,421	62,977
Canada - Ministry of Foreign Affairs	58,390	-
Irish Aid	47,320	78,863
Canton de Geneve	20,000	-
Belgium - Ministry of Foreign Affairs	39,423	-
Norway - Ministry of Foreign Affairs	15,730	-
Open Society Foundations	31,162	158,194
Sigrid Rausing Trust	66,961	60,000
Switzerland - Federal Department of Foreign Affairs	-	155,218
Netherlands - Ministry of Foreign Affairs	38,000	47,540
United Kingdom - Foreign and Commonwealth Office	83,787	28,900
Ville de Geneve	46,000	-
TOTAL DEFERRED GRANT REVENUES³	614,710	603,414

INTERNATIONAL SERVICE FOR HUMAN RIGHTS

GENEVA

Notes to the financial statements for the year ending December 31, 2018

Note 1	The International Service for Human Rights (ISHR) is an Association established in accordance with articles 60 and seq. of the Swiss Civil Code. The objectives of the association are to support human rights defenders and strengthen international and regional human rights law and mechanisms through training, capacity building, information products and strategic advice and advocacy.
Note 2	The accounts of the Association are maintained in accordance with Swiss legal requirements. Costs and expenses incurred for the period, which have not been paid at the Balance Sheet date, are recorded as expenses for the period and included as accrued expenses or provisions in the Balance Sheet. Income due to be received for the period and expenses paid in advance in respect of future periods are recorded as grants received in advance or prepaid expenses.
Note 3	Grants, donations and contributions received are recorded as Income in the period specified in the contracts with the Association. Grants received in respect of future periods are recorded as liabilities in the Balance Sheet as deferred revenue (<i>Appendix II</i>).
Note 4	Foreign exchange gains and losses are accounted separately in the P&L and not reflected under other income. In 2018, CHF 13'226 in foreign exchange losses have been recognized in re-evaluating the EUR and USD bank account balances against the Swiss Francs.
Note 5	The financial statements include grants receivable for a total of CHF 608'466 for which the funds had not reached the ISHR bank account as of December 31, 2018 (CHF 384'182 in 2017). Such grants have been confirmed in part or fully as 2018 funding and are recorded as Revenue in the P&L and as grants receivable on the Balance Sheet.
Note 6	ISHR's New York office is operated by US Friends of ISHR Inc (ISHR-US), which is incorporated under section 402 of the New York Not-for-Profit Corporation Law and a charitable corporation under section 501(c)(3) of the US Internal Revenue Code. ISHR exercises and maintains effective control over ISHR-US.
Note 7	Netherlands - Ministry of Foreign Affairs: revenue recognition of CHF 189'540 pertaining to contribution agreement number ending #306 and CHF 63'523 recognized in relation to contribution agreement ending #1809